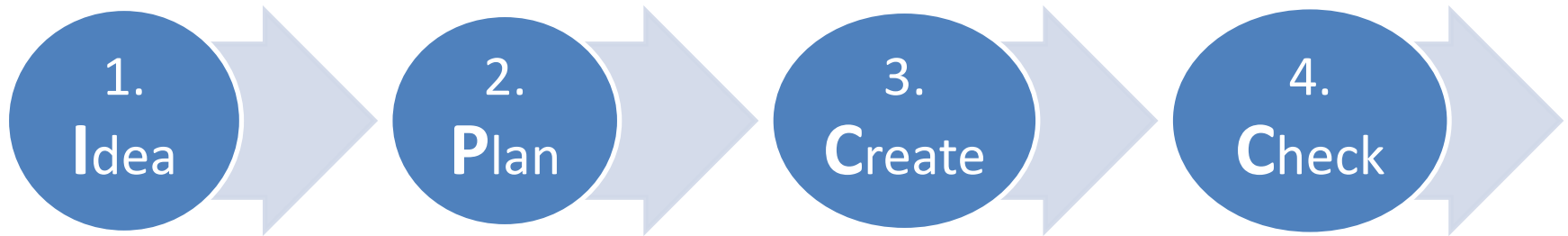


Steps to great projects

Imagine Projects Carefully Completely



- When is it due?
 - Who will help?
 - Do you need ...
 - Research?
 - Writing?
 - Pictures?
 - Building?
 - Other special instructions?
- List the parts to be made.
 - Decide who will make each part.
 - Decide how long each part will take.
 - Put steps in the schedule.
 - Make a supply list.
 - Review.
- Make parts.
 - Add new steps for making parts.
- Check with project volunteers against original directions.
 - Decide what you would do differently next time.

Adapted from Russell Martin and Associates